

Steps to reduce the spread of COVID-19 in the office of Sheryl Frank, PhD:

- Office seating in the waiting room and in therapy/testing rooms is arranged to encourage physical distancing.
- Seating will be wiped with anti-bacterial wipes between clients (for all materials that can be wiped)
- Air purifiers are in use in waiting room and treatment room. Purifiers include HEPA filters and purify the air at least 5-6 times per hour.
- Both Dr. Frank and clients will wear masks in the office. There will be extra masks in the office for those who may not have one.
- Schedule appointments at intervals to minimize having too many people in the waiting room.
- Ask clients to come into the office five minutes before their appointment time, not earlier.
- There will be hand sanitizers that contain at least 60% alcohol in the office and the waiting room.
- Notices are posted to remind people to wear masks and wash their hands.
- Clients and Dr. Frank agree to stay home if they have a fever, shortness of breath or a cough, or have been exposed to someone who shows signs of COVID-19.
- Clients and Dr. Frank will avoid hugging or handshaking.
- Dr. Frank will wear gloves when handling a client's credit card and the station will be sanitized after each use.